



Ptarmigan Connections, LLC  
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## **Ptarmigan Connections Psychologist Job Description**

Ptarmigan Connections is a **new** developmental and behavioral pediatric clinic in Wasilla, Alaska. The new clinic is scheduled to open in August, 2017. Our interdisciplinary team currently includes the following disciplines: psychologist, physician, psychiatric nurse practitioner, speech-language pathologist, and licensed professional counselor. We plan to offer the following services:

- High risk infant follow-up
- Developmental consultations (including diagnostic team evaluations for Fetal Alcohol Spectrum Disorders and Autism Spectrum Disorders)
- Premie graduate services
- Psychological and neuropsychological evaluations
- Medical follow-up for established patients with special needs
- Rehabilitation services

**Job Title:** Psychologist

### **Position Description:**

The purpose of the psychologist position is to provide psychological services to children, adolescents, and their families. Services primarily include psychological testing, assessment and evaluation. Limited individual, group, and/or family therapy may also be offered based upon referral demand. The psychologist will participate in team-based neurodevelopmental evaluations (e.g., FASD, Autism Spectrum Disorders, and High Risk Infant Follow-Up Evaluations). Additionally, Ptarmigan Connections is pursuing an APA-accredited pre-doctoral internship program for psychology students. Therefore, we are seeking a psychologist who is interested in clinical supervision.

### **Major Areas of Responsibility:**

- Provide high quality, compassionate and ethical outpatient psychological services to clients as scheduled, with primary responsibility for psychological and neuropsychological evaluations.
- Complete clinical documentation within two weeks of date of service (recommended to be completed daily).
- Maintain required billable hours as negotiated with supervisor. Utilize a four 10 hour day work schedule.
- Actively participate as a positive member of the clinic environment.
- Maintain good standing with the appropriate board and insurance entities.
- Complete all recommended continuing education requirements.
- Remain current with updated research and best practices.
- Assist with development and implementation of APA-approved pre-doctoral internship program for psychology students
- Be aware of community referral sources and refer when necessary.
- Secure client information per HIPAA standards.
- Maintain case files within electronic health record (EHR) that are up to date.

- Perform other duties as assigned (including but not limited to completion of Social Security/Disability forms, authorization and billing forms, phone calls, and participation in case consultation meetings).

**Required Knowledge, Skills and Abilities:**

- Diagnose neurodevelopmental and psychiatric disorders in children/adolescents
- Write psychological and neuropsychological reports
- Provide individual, family or group therapy for patients with acute or chronic mental health disorders
- Knowledge of family systems and their impact on mental health within the family
- Skill in applying varied interventions with individuals/families in crisis
- Skill in working with a variety of cultures
- Knowledge of competency-based and developmental models of clinical supervision
- Skill in working independently and implementing time management strategies
- Ability to provide necessary self-care
- Ability to demonstrate positive team interactions with other clinic staff
- Awareness of personal strengths and appropriate timing for referrals

**Education and Experience:**

- A doctoral degree in psychology
- Licensure or Temporary Licensure as a clinical psychologist
- Previous experience preferred, but not required (supervision available)

**Conclusion:**

This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed by job holders within this job, but is not intended to be an exhaustive list of qualifications, skills, efforts, duties, responsibilities or working conditions associated with the position.

**How to apply:**

Interested applicants can fax their CV and cover letter to Erika L. Stannard, PsyD, at: 907-357-4533, or email to: [estannard@pc-ak.com](mailto:estannard@pc-ak.com)